



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

SCAN HERE



PR-2022-1117-76416

## PURCHASE REQUEST

PPMP No. : 138-1-1242-2023-9-0-19

PR No.: STF-2022-11-02334

Date: 11-17-2022

Dept./Office: VIHS

Category: **Office Furniture  
& Fixture**

Section/End-User: **Guada Fe D. Amihan**

Funding Source: **Special Trust Fund**

Project Title/Code: **Updated SHS 2022 - 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Curtains	length	25	700.00		17,500.00
<b>Specification:</b>  Jacquard, grommet, 58" x 80"						
<b>TOTAL</b>						<b>17,500.00</b>
Purpose: Updated SHS 2022 - 2023						
Checked by:  <b>LEO A. MAMOLO</b>				Funds Available:  <b>ALICIA M. FLORES</b>		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE		
Signature:	Requested by:  <b>GUADA FE D. AMIHAN</b>		Noted by:  <b>SHALOM GRACE C. SUGANO</b>		Approved by:  <b>EDGARDO E. TULIN</b>	
Printed Name:	<b>GUADA FE D. AMIHAN</b>		<b>SHALOM GRACE C. SUGANO</b>		<b>EDGARDO E. TULIN</b>	
Designation:	<b>END USER</b>		<b>UNIT HEAD, PROJECT LEADER</b>		<b>PRESIDENT, VSU</b>	