



PPMP #: 85-1-618-2021-9-0-0

CP# 315
3/3/21Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte**PURCHASE REQUEST**Dept./Office: **USSO**PR #: **STF-2020-10-00633** / 0569Date: **10-16-2020**Section/End-User: **Meriam M. Luna**Category: **Construction and Electrical Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **ADMISSION Office - VSU CAT Fees**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Stand Fan, 405 mm diameter, 220 volts	unit	1	2,500.00		2,500.00

Specification:

- Durable High-performance motor
- 3-speed push button switch
- Thermal fuse protection
- Oscillation
- With height adjustment

	TOTAL					2,500.00
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Purpose: for office use

Checked by:

MARLON G. BURLAS

Funds Available:

MYRNA S. PANCITO

TWG - Construction and Electrical Supplies

HEAD, BUDGET OFFICE

Signature:

Requested by:

Noted by:

Approved by:

Printed Name:

MERIAM M. LUNA
NANCY V. DUMAGUING
EDGARDO E. TULIN

Designation:

END USER**UNIT HEAD, PROJECT LEADER****PRESIDENT, VSU**