



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2024-1004-228008

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0481**

PR No.: **GF-2024-10-02126**

Date: **10-04-2024**

Dept./Office: **DBt**

Category: **Office**

Section/End-User: **Sherlyn O. Ramoneda**

Equipment and Appliances

Funding Source: **General Fund - MOOE**

Project Title/Code: **DBt-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Electric fan	pc	9	2,500.00		22,500.00

Specification:

Electric Stand Fan Features

- **Type:** Stand Fan
- **Blade Size:** 16 inches
- **Blade Material:** Metal
- **Height Adjustment:** Adjustable
- **Speed Settings:** Three-speed controller

	TOTAL					22,500.00
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Purpose: for classroom use

Checked by: NORMAN O. VILLAS		Funds Available: ALICIA M. FLORES <i>MO-25</i>	
TWG - Office Equipment and Appliances		HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	SHERLYN O. RAMONEDA	LOURD FRANZ M. GABUNADA	PROSE IVY G. YEPES
Designation:	<i>DOEC, DBt</i>	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU