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PR-2023-0403-109369



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 92-5-2103-2023-2-0-0

Dept./Office: ODR

PR No.: GF-2023-04-00595

Date: 04-03-2023

Section/End-User: Jhann Mae S. Marquez

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: RPO.A.III.C

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Disposable paper cups, approx 8 oz cap., 50 pcs. per pack	packs	30	120.00		3,600.00
Specification: Disposable paper cups, approx. 8 oz. cap., 50 pcs. per pack						
2	Wooden coffee stirrer, approx. 110-140mm, 500 pcs per pack	packs	4	285.00		1,140.00
TOTAL						4,740.00

Purpose: In-House Review Snacks and Lunch

Checked by: JED ASAPH D. CORTES TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: JHANN MAE S. MARQUEZ Designation: END USER	Requested by: JHANN MAE S. MARQUEZ END USER	Noted by: ROSA OPHELIA D. VELARDE UNIT HEAD PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU