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PR-2023-0810-137200



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 15-1-834-2023-7-0-1

Dept./Office: **DOPAC**PR No.: **STF-2023-08-01579**Date: **08-10-2023**Section/End-User: **Susana B. Miñoza**Category: **Accommodation**Funding Source: **Special Trust Fund**Project Title/Code: **DoPAC LabShare**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Venue Rental for August 23, 2023 Afternoon	unit	1	3,500.00		3,500.00

Specification:

Venue Rental for August 23, 2023 Afternoon

Seating Capacity: Approximately 115 persons

Electricity Use: Free use of electricity

Area: Open area (not air conditioned) with canopy/roof

Location: Within VSU (participants are students and no transportation will be provided)

TOTAL						3,500.00
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Purpose: Venue for the BSChem Freshmen and Transferees Orientation on August 23, 2023

Checked by: JULIUS B. CERNA TWG - Accommodation		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: SUSANA B. MIÑOZA END USER	Noted by: ELIZABETH S. QUEVEDO UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU