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PR-2025-1117-308725



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2026-100925-0522**PR No.: **STF-2026-11-00008**Date: **11-17-2025**Dept./Office: **PO**

Category: **Food and
Services**

Section/End-User: **Arjanery B. Antofina**Funding Source: **Special Trust Fund - MOOE**Project Title/Code: **PPMP - Food - STF 2026**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Packed Meals (for Breakfast)	pax	800	180.00		144,000.00
Specification: • at least 1 serving of egg • at least 2 of any of the following: ham, tocino, hotdog, chorizo, dried fish, bangus daing, sausage, corned beef, longganisa, meat loaf, bacon • at least 1 serving of rice • at least 1 serving of bottled drinks • to be packed in biodegradable materials						
2	Packed Meals (for Lunch or Dinner)	pax	4800	220.00		1,056,000.00
Specification: • at least 2 main dishes of pork/beef/chicken • at least 1 serving of rice • at least 1 bottled drinks • at least 1 serving of fruit or dessert • to be packed in biodegradable materials						
3	Buffet-Style Meals (for Breakfast)	pax	200	220.00		44,000.00
Specification: • at least 1 serving of egg • at least 2 of any but not limited to the following breakfast menu: ham, tocino, hotdog, chorizo, dried fish, bangus daing, sausage, corned beef, longganisa, meat loaf, bacon • at least 1 serving of rice • at least 1 serving of drinks • with complete basic catering set-up						
4	Buffet-Style Meals (for Lunch or Dinner)	pax	2400	300.00		720,000.00
Specification: • at least 1 serving of rice • at least a combination of 2 main dishes of pork/beef/chicken/seafoods • at least 1 serving of vegetables						

• at least 1 serving of fruits or dessert • at least 1 serving of drinks • with complete basic catering set-up						
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5	Snacks (AM/PM)	pax	25450	80.00		2,036,000.00
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Specification: • one (1) serving of snacks • one (1) serving of drinks • packed in biodegradable materials						
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	TOTAL					4,000,000.00
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Purpose: EARLY PROCUREMENT ACTIVITY						
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Checked by:				Funds Available:		
ALEXANDER L. CABRAL				ALICIA M. FLORES		
TWG - Food and Services				HEAD, BUDGET OFFICE		

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	ARJANERY B. ANTOFINA	JESSAMINE C. ECLEO	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU