

SCAN HERE



PR-2025-0519-272792

S.E-45



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-043025-1140**Dept./Office: **DBM**PR No.: **TF-2025-05-00644**Date: **05-19-2025**Section/End-User: **Sheillo G. Catorce**Category: **Printing Services**Duration: **2025-05-01**Funding Source: **Trust Fund**Project Title/Code: **20201050-1.124**to
2026-06-30

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Polo shirt with embroidered logos	pcs	14	350.00		4,900.00

Specification:

Assorted sizes of Polo shirts with customized shirt design, with embroidered logos at the front. Design is attached.

2	Tarpaulin printing	sq. ft	102	30.00		3,060.00
---	---------------------------	--------	-----	-------	--	----------

Specification:

- Full Color
- Customized design
- Design will be given by end user

TOTAL						7,960.00
--------------	--	--	--	--	--	-----------------

Purpose: To conduct survey

Checked by:	Funds Available:
 VIVIAN V. BALBARINO	 NICK FREDDY R. BELLO
TWG - Printing Services	HEAD, ACCOUNTING OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
 SHEILLO G. CATORCE	 MARK C. RATILLA	 PROSEMY G. YEPES	 PROSEMY G. YEPES
Designation:	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU	