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PR-2025-0425-268825



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-033125-1080**PR No.: **TF-2025-04-00559**Date: **04-25-2025**Dept./Office: **DOH**Category: **Office Equipment**Duration: **2025-03-15**Section/End-User: **Aljay D. Valida**Project Title/Code: **20201050-1.116**to
2026-03-16Funding Source: **Trust Fund****SPRINT-Hort**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	2	350.00		700.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	2	350.00	ALJAY D. VALIDA	700.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	2	350.00	ALJAY D. VALIDA	700.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	2	350.00	ALJAY D. VALIDA	700.00
TOTAL						2,800.00

Purpose: For project use

Checked by:		Funds Available:	
 NORMAN O. VILLAS		 NICK FREDDY R. BELLO GB	
TWG - Office Equipment		HEAD, ACCOUNTING OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	ALJAY D. VALIDA	ALJAY D. VALIDA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU