

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

Date: 01-15-2024

PR No.: GF-2024-01-00073

Category: Office Supplies
and General Merchandise
Products

Project Title/Code: NSTP Director Office Supplies

PPMP No.: 41-5-1493-2024-7-0-1
Dept./Office: NSTP/CWTS

Section/End-User: Marlon V. Dampios

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	DOUBLE STRAP LEATHER FLAGPOLE BELT (BLACK)	pc	3	3,000.00		9,000.00
TOTAL						9,000.00

Purpose: NSTP Director Office Supplies

Checked by:

TWG - Office Supplies and General Merchandise Products

Requested by:

MARLON V. DAMPIOS

END USER

Printed Name:

Signature:

UNIT HEAD, PROJECT LEADER

JOY A. BELLEN

DANIEL LESLIE S. TAN

OIG-PRESIDENT, VSU

Approved by:

HEAD, BUDGET OFFICE

ALICIA M. FLORES

Funds Available: