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PR-2024-1023-231744



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-100324-0756**PR No.: **STF-2024-10-03053**Date: **10-23-2024**Dept./Office: **DSO**Category: **Office Furniture  
& Fixture**Section/End-User: **Junard C. Gucela**Funding Source: **Special Trust Fund**Project Title/Code: **IPSO-Dormitory Maintenance 2025**

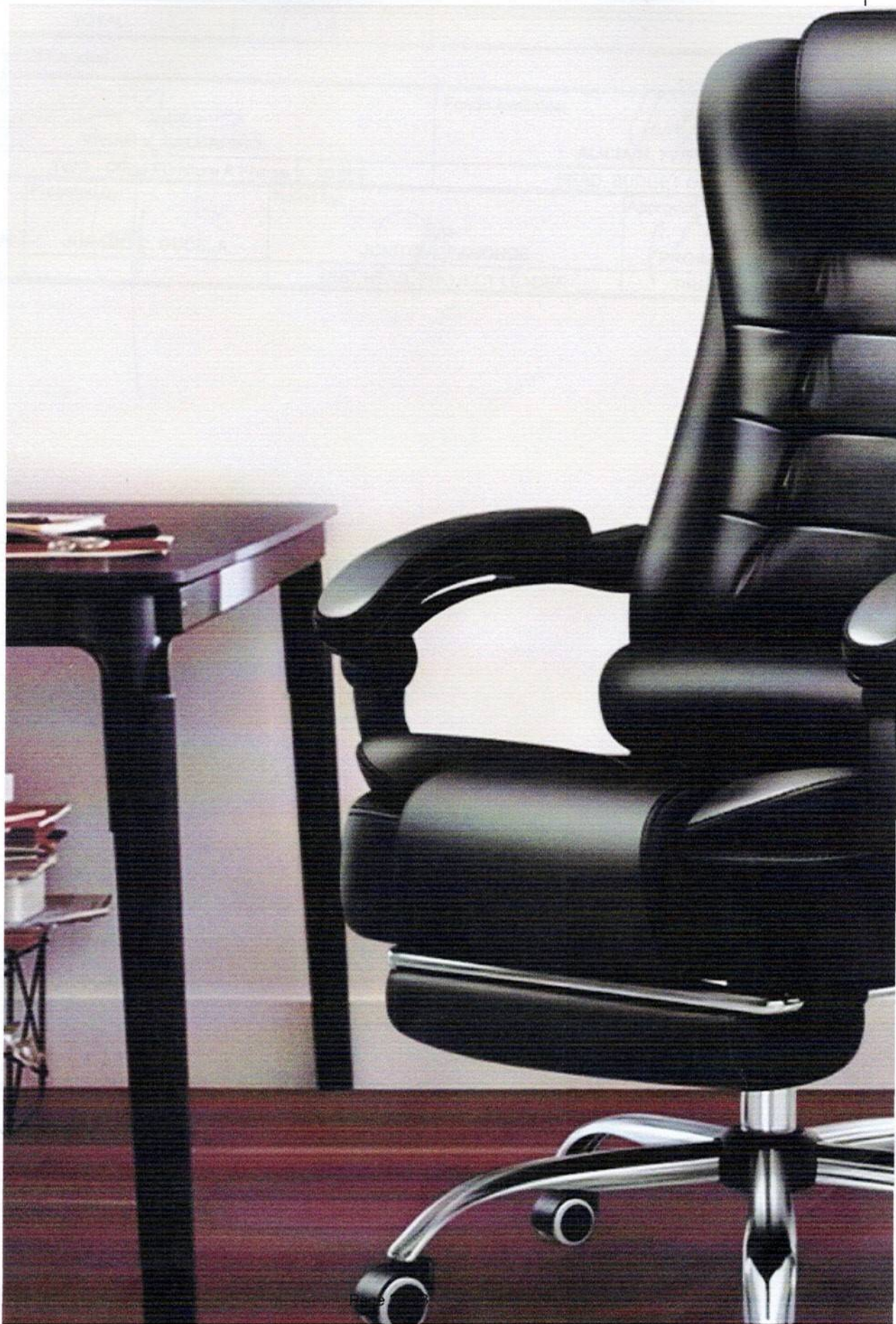
Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Executive Chairs</b>	piece	2	9,000.00		18,000.00

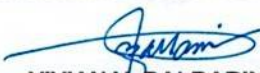
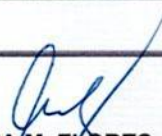


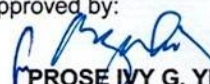
**Specification:**

Executive Leather Office Chair

- executive Heavy Duty Chair
- Double-layer cushion with leatherette armrest
- High back design
- With back-rest reclining adjustment and knee tilt mechanism





TOTAL				18,000.00			
Purpose: For Office used							
Checked by:				Funds Available:			
 <b>VIVIAN V. BALBARINO</b>				 <b>ALICIA M. FLORES</b>			
TWG - Office Furniture & Fixture <i>for 10/23/24</i>				HEAD, BUDGET OFFICE			
Signature: Printed Name: Designation:	Prepared by:		Noted by:		Approved by:		
	 <b>JUNARD C. GUCELA</b>		 <b>JUNITO A. PANONCE</b>		 <b>PROSE IVY G. YERES</b>		
	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU				