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PR-2024-0115-169771



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 41-5-1493-2024-7-0-0

Dept./Office: NSTP/CWTS

PR No.: GF-2024-01-00067

Date: 01-15-2024

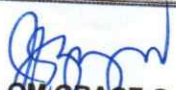
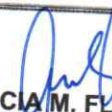


Section/End-User: Marlon V. Dampios

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: NSTP OFFICE PPMP

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	5	125.00		625.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Cartolina, US, Black, at least 160gsm	pcs	5	20.00		100.00
3	Cartolina, US, Blue, at least 160gsm	pcs	5	14.00		70.00
4	Cartolina, US, Gold, at least 160gsm	pcs	5	14.00		70.00
5	Cartolina, US, Green, at least 160gsm	pcs	5	20.00		100.00
6	Cartolina, US, Red, at least 160gsm	pcs	10	14.00		140.00
7	Cartolina, US, Yellow, at least 160gsm	pcs	10	14.00		140.00
8	Customized University Diploma Jacket	pc	21	100.00		2,100.00
9	Folder, Pressboard, US, Green, Long	pcs	50	35.00		1,750.00
10	Laminating Film, A3, 100 shts/box, 250 microns	box of 50's	1	3,745.00		3,745.00
11	Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	packs	200	45.00		9,000.00
12	Pen, Whiteboard Marker, black	pieces	10	50.00		500.00
13	Toilet Bowl and Urinal Cleaner, at least 500mL	btls	6	125.00		750.00

TOTAL								19,090.00
Purpose: NSTP Office Supplies								
Checked by:  SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE				
Signature:	Requested by:  MARLON V. DAMPIOS END USER		Noted by:  JOY A. BELLEN UNIT HEAD, PROJECT LEADER		Approved by: DANIEL LESLIE S. TAN OIC-PRESIDENT, VSU			