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PR-2024-0711-209943



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2024-062724-0218**PR No.: **STF-2024-07-01345**Date: **07-11-2024**Dept./Office: **VIHS**Category: **Office Supplies**Duration: **2024-09-30**Section/End-User: **Charita D. Barbosa**Project Title/Code: **DTE.WoF.1222-1023.03**to  
**2024-11-30**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	20	289.00	NANCY D. ABUNDA	5,780.00
<b>Specification:</b>  bright white, high premium quality						
<b>TOTAL</b>						<b>5,780.00</b>
Purpose: use for research						
Checked by:  <b>VIVIAN V. BALBARINO</b> TWG - Office Supplies				Funds Available:  <b>ALICIA M. FLORES</b> JUNIFAST HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	<b>CHARITA D. BARBOSA</b>	<b>NANCY D. ABUNDA</b>		<b>PROSE IVY G. YEPES</b>		
Designation:	 dnc	UNIT HEAD, PROJECT LEADER		 President, VSU		