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PR-2022-1117-76555



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 152-5-637-2023-9-0-3

Dept./Office: **OVPREI**PR No.: **GF-2022-11-02344**Date: **11-17-2022**Section/End-User: **Marilou L. Sta. Iglesia**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPREI.A.III.C**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tubes	5	220.00		1,100.00
2	Air Purifier Large Room, 600 Sq Ft, 2021 Upgraded, True HEPA Filter, Active Charcoal, Ultraviolet Li	pcs	1	10,000.00		10,000.00

Specification:

?color: White

?item dimension: 14x7x18 inches

?Power source: AC

?Control method: remote

?About the item:

?High-Efficiency Air Purifier: air purifier covers an area of up to 1420 ft²/ 132? in 1 hour, CADR 330m³/h. 600 ft² fast purification in 25 minutes. Perfect for large / medium rooms and offices.

?Allergies Eliminator & Ideal for Babies: Pre-filter, True HEPA filter, activated carbon filter trap 99.97% airborne pollutants such as allergens, dust, pet hair, dander, pollens, smoke, odors, fumes, VOCs, ozone, formaldehyde. Protect your family, children from air pollution, create a healthy workplace environment.

?UV & Ionizer: UV light removes the hidden germs and viruses in the air such as influenza, staph. Ionic generator emits negative ions, providing you with clean and healthy air.

?Versatile Air Freshener for Home: This air purifier has a built-in air sensor, which monitors air quality detecting contaminants in the air, and changes the indicator light. 1/2/4/8h timer, filter lifetime counter, sleep mode, 4 fan speed levels.

?Ultra-Quiet & Energy-Saving: Thanks to the sleep mode, 28 dB low noise level voiceless air cleaning won't disturb you while reading, working, or sleeping. Running in sleep mode (19W) and low fan speed (36W) makes energy-saving and affordable for all-day use.

3	Alcohol, Isopropyl, 70% solution, 500mL	btl	10	140.00		1,400.00
4	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	5	115.00		575.00
5	Binder Clip, 1.5", black	pcs	10	7.50		75.00
6	Binder Clip, 2", black	pcs	10	8.50		85.00
7	Broom, Soft (Tambo), Large, Heavy Duty	pcs	5	250.00		1,250.00

8	Correction Pen, rolling ball-metal tip	pc	1	220.00		220.00
9	Detergent Soap, Powder, 500g	packs	10	60.00		600.00
Specification: Detergent Soap Powder with Antibacterial, 500g						
10	Disinfectant Cleaner, multi-surface, scented	gal	1	420.00		420.00
11	Folder, File, Long, 14pts, White	piece	20	10.00		200.00
12	Folder, Ordinary, A4	pcs	20	7.00		140.00
Specification: Folder, Ordinary, A4						
13	Folder, Pressboard, US, Blue, Long	pieces	50	30.00		1,500.00
14	Folder, Pressboard, US, Green, Long	pcs	100	30.00		3,000.00
15	Multi-Purpose Cleaner, Liquid, 1000mL, any scent	btls	3	205.00		615.00
16	Paper, Bond, A4, S-20, 70 gsm	reams	12	253.00		3,036.00
Specification: bright white, high premium quality						
17	Paper, Bond, A4, S-24, 80 gsm	reams	40	289.00		11,560.00
Specification: bright white, high premium quality						
18	Paper, Bond, Long, S-20, 70 gsm	reams	6	286.00		1,716.00
Specification: bright white, high premium quality						
19	Pen, Ball, blue	pieces	24	10.00		240.00
20	Soap, Detergent, Liquid, 1 gal, any scent	gal	1	350.00		350.00
21	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	3	105.00		315.00
22	Soap, Toilet, guest size	pieces	5	15.00		75.00
23	Soft Broom (Tambo) 200g minimum, heavy duty	pcs	10	220.00		2,200.00
24	Stick Broom (tingting) 6" from the top, approx 370 pcs	piece	10	40.00		400.00
25	Sticky Note, 2 x 3, Yellow	pads	5	79.00		395.00
26	Sticky Note, 3 x 3, Yellow	pads	3	84.00		252.00
27	Tape, Double Sided, 1" x 10m	rolls	2	35.00		70.00
28	Tape, Double Sided, 2" x 10m	rolls	2	70.00		140.00
29	Tape, Double Sided, 3/4" x 10m	rolls	2	26.00		52.00
30	Tape, Duct, 2" x 25m, Black/Grey	rolls	2	180.00		360.00
31	Tape, Masking, 1" x 25 yards	rolls	2	48.00		96.00

32	Tape, Packaging, 2" x 100 yards, Clear	rolls	2	75.00		150.00
33	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	3	204.00		612.00
34	Transparency Film, A4, 100pcs/pack	pack	5	372.00		1,860.00
TOTAL						45,059.00

Purpose: Office Supplies

Checked by:	Funds Available:
DOREEN B. ALBA	ALICIA M. FLORES
TWG - Office Supplies	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARILOU L. STA. IGLESIA	MARIA JULIET C. CENIZA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU