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PR-2024-0802-214155



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2024-080124-0326

Dept./Office: OHIGP

PR No.: STF-2024-08-01481

Date: 08-02-2024

Section/End-User: Josefina L. Soria

Category: Office Equipment

Duration: 2024-08-01

Funding Source: Special Trust Fund

Project Title/Code: VSU Market

to
2024-09-30

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ceiling fan	pc	4	2,500.00	CRISLIN B. CRUZ	10,000.00
Specification: ?Orbit type ?metal blade 16" ?three speed controller						
TOTAL						10,000.00
Purpose: For IGP Fastfood Center use						
Checked by: NORMAN O. VILLAS TWG - Office Equipment				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:			Approved by:	
Printed Name:	JOSEFINA L. SORIA	CRISLIN B. CRUZ			PROSE IVY G. YEPES	
Designation:		UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	