



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CME**

Section/End-User: **Geecel F. Galvez**

Funding Source: **Trust Fund**

PR No.: **TF-2022-07-00962**

Category: **Transportation**

Project Title/Code: **20201050-1.105.2**

Date: **07-18-2022**

Duration: **2022-01-01**
 to
2022-12-31

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vehicle/Van Rental	day	12	5,000.00		60,000.00

Specification:

Rental and Route Condition:

- VSU to whole Leyte, Southern Leyte and whole Biliran Province.
- Inclusive of all consumables (lubricants, fuels and filters)
- Inclusive of vehicle maintenance and repair
- Inclusive of driver expenses
- Vehicle must be able to traverse in/to a road not normally travelled by regular van

	TOTAL					60,000.00
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Purpose: For Transportation

Checked by:	 MARLON G. BURLAS TWG - Transportation	Funds Available:	 NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE
Signature:		Noted by:	
Printed Name:	GEECEL F. GALVEZ		MOISES NEIL V. SERINO
Designation:	END USER		UNIT HEAD, PROJECT LEADER
		Approved by:	 EDGARDO E. TULIN PRESIDENT, VSU