



## Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

## **PURCHASE REQUEST**

PR #: TF-2020-10-00306

Date: 10-30-2020

PRESIDENT, VSU

Dept./Office: CAFS

Designation:

Section/End-User: Remenita J. Solis

END USER

Section/End-Oser. Rememita J. Sons

Funding Source: Trust Fund

Category: IT Supplies and Equipment

Project Title/Code: 20201050-10.6.7 DOST-ASTHRDP-

NSC

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
	Ink, Epson, genuine (M) T664, 70 ml	pieces	10	350.00	REMENITA J. SOLIS	3,500.00
2	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	10	350.00	REMENITA J. SOLIS	3,500.00
3	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	10	350.00	REMENITA J. SOLIS	3,500.00
	TOTAL					10,500.00

Purpose: office supplies and materials needed in the operation of the project

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT supplies and Equipment

Requested by:

Noted by:

Signature:

Printed Name:

REMENTA J. SOLIS

Funds Available:

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UNIT HEAD, PROJECT LEADER