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PR-2024-0124-172700

1/30/24



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 248-5-734-2024-0-0-1

PR No.: GF-2024-01-00279

Date: 01-24-2024

Dept./Office: DPSS

Category: Books
(Education)

Section/End-User: Bethlehem A. Ponce

Project Title/Code: DLABS-EXT82

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Printing and Publication of Comic Book	pc	80	850.00		68,000.00

Specification:

Quantity: 100 copies (minimum)

Size: 8.3x11.7 inches

Pages: 150 pages plus cover

Paper: Cover – foldcote 12; Inside pages – glossy newsprint

Print: Cover - Full color 4/0; Inside pages – colored

Finishing: perfect bind; cover with lamination 1-side

Publishing services:

ISBN application

copyright application

Originality Index Check

Editing (content/structural editing, line-by-line editing)

Proofreading

Interior Design (Layout)

Formatting

Cover Design

Unlimited Consultation

	TOTAL					68,000.00
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Purpose: For the extension

Checked by:  GERALDINE T. BARO TWG - Books (Education)		Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by:  BETHLEHEM A. PONCE	Noted by:  BETHLEHEM A. PONCE	Approved by:  DANIEL LESLIE S. TAN
	END USER	UNIT HEAD, PROJECT LEADER	OIC-PRESIDENT, VSU 