

SCAN HERE



PR-2023-0814-137796



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 10-5-737-2024-7-0-4

Dept./Office: DPBG

PR No.: GF-2023-08-01632

Date: 08-15-2023

Section/End-User: Julien R. Derooy

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: NCT.015.089

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Clip Board, Plastic, with PVC Cover, Long, any color	pcs	2	222.00		444.00
2	Guntucker, 6-14mm, heavy duty	pcs	1	2,500.00		2,500.00
3	Laminating Film, A4, 100 shts/box, 250 microns	boxes	2	1,430.00		2,860.00
4	Masking Tape, 1"	rolls	30	60.00		1,800.00
5	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00		2,890.00

## Specification:

bright white, high premium quality

6	Pen, Permanent Marker, black, fine tip	pieces	30	60.00		1,800.00
7	Pencil, Lead, #2, w/ eraser	pieces	24	10.00		240.00
8	Plastic bag (sando bag) 100pcs/pack large	pack	4	95.00		380.00
9	Record Book, Big, 500 pages	pcs	4	115.00		460.00
10	Sharpener, Pencil Heavy Duty good qlty	pieces	1	350.00		350.00

## Specification:

Table Type

	<b>TOTAL</b>					<b>13,724.00</b>
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Purpose: for NCT corn project use

Checked by:  <b>SHALOM GRACE C. SUGANO</b> TWG - Office Supplies		Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by:  <b>JULIEN R. DERROY</b> END USER	Noted by:  <b>JULIEN R. DERROY</b> UNIT HEAD, PROJECT LEADER	Approved by:  <b>EDGARDO E. TULIN</b> PRESIDENT, VSU