

SCAN HERE



PR-2023-1024-153158



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 228-1-1038-2024-7-0-3

Dept./Office: **UR**

PR No.: **STF-2023-10-02622**

Date: **10-24-2023**

Section/End-User: **Homer Lois P. Napoles**

Category: **toner**

Funding Source: **Special Trust Fund**

Project Title/Code: **STF - Transcript of Records**

| Item #       | Item Description                          | Unit | Qty | Unit Cost | PAR/ICS | Total Cost        |
|--------------|-------------------------------------------|------|-----|-----------|---------|-------------------|
| 1            | Kyocera, Ecosys M8124CIDN Toner TK 8113 C | pc   | 5   | 9,430.00  |         | 47,150.00         |
| 2            | Kyocera, Ecosys M8124CIDN Toner TK 8113 M | pc   | 5   | 9,430.00  |         | 47,150.00         |
| 3            | Kyocera, Ecosys M8124CIDN Toner TK 8113 Y | pc   | 10  | 9,430.00  |         | 94,300.00         |
| <b>TOTAL</b> |                                           |      |     |           |         | <b>188,600.00</b> |

Purpose: For office use

|                                                                                                                                  |                                                                                                                            |                                                                                                                              |  |
|----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|--|
| Checked by:  <b>DIONESIO I. ESTUPA</b>      |                                                                                                                            | Funds Available:  <b>ALICIA M. FLORES</b> |  |
| TWG - toner                                                                                                                      |                                                                                                                            | HEAD, BUDGET OFFICE                                                                                                          |  |
| Requested by:  <b>HOMER LOIS P. NAPOLES</b> | Noted by:  <b>MIRIAM M. DE LA TORRE</b> | Approved by:  <b>EDGARDO E. TULIN</b>     |  |
| Designation: <b>END USER</b>                                                                                                     | <b>MARVENA C. CASTAÑEDA</b>                                                                                                | <b>PRESIDENT, VSU</b>                                                                                                        |  |