

SCAN HERE



PR-2024-0304-183066



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 152-5-2882-2024-2-0-9

PR No.: GF-2024-03-00767

Date: 03-04-2024

Dept./Office: OVPREI

Category: Food & Food  
Ingredients

Section/End-User: Jhann Mae S. Marquez

Funding Source: General Fund - MOOE

Project Title/Code: RPO.A.III.C-A

| Item # | Item Description            | Unit   | Qty | Unit Cost | PAR/ICS       | Total Cost |
|--------|-----------------------------|--------|-----|-----------|---------------|------------|
| 1      | Lunch (Buffet Style) Menu#1 | person | 248 | 200.00    | IVY C. EMNACE | 49,600.00  |

**Specification:**

With free venue for dining (tables and chairs)

Buffet Style

Menu:

- Rice
- Chicken Adobo
- Chopsuey
- Steamed Fish
- Pasta
- Melon juice

|  |              |  |  |  |  |                  |
|--|--------------|--|--|--|--|------------------|
|  | <b>TOTAL</b> |  |  |  |  | <b>49,600.00</b> |
|--|--------------|--|--|--|--|------------------|

Purpose: Training Workshop for Research Proposal Writing

(Mar. 11-12, 2024)

Checked by:

LYNETTE C. CIMA FRANCA

Mar 4, 2024

Funds Available:

ALICIA M. FLORES

for RPO

TWG - Food &amp; Food Ingredients

HEAD, BUDGET OFFICE

Signature:

Prepared by:

JHANN MAE S. MARQUEZ

Noted by:

IVY C. EMNACE

Approved by:

DANIEL LESLIE S. TAN

Designation:

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU

3/4/24