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PR-2024-1002-226939



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0054**PR No.: **GF-2024-10-01788**Date: **10-02-2024**Dept./Office: **ATRO**

Category: **IT Supplies and
Equipment**

Section/End-User: **Kimberly V. Caingcoy**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPRE.ATR.OC**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Printer 3-in-1	unit	1	12,500.00		12,500.00
Specification: <ul style="list-style-type: none"> • Printer Type: 3-in-1 (Print, Scan, Copy) • Ink System: CIS (Continuous Ink Supply) filled with inks • Design: Compact integrated tank • Features: <ul style="list-style-type: none"> ◦ High yield ink bottles ◦ Spill-free, error-free refilling • Connectivity: Wi-Fi, Wi-Fi Direct • Borderless Printing: Up to 4R 						
2	Website Annual (DOI) Renewal	unit	1	20,000.00		20,000.00
Specification: ?Website Annual Digital Object Identifier (DOI) Renewal for Annals of Tropical Research Journal articles						
3	Website Annual Renewal	unit	1	60,000.00		60,000.00
Specification: ?Domain and website hosting Annual Renewal for Annals of Tropical Research Journal website						
TOTAL						92,500.00
Purpose: Website Maintenance and Subscription						
Checked by: NORMAN O. VILLAS TWG - IT Supplies and Equipment				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature: Printed Name: Designation:	Prepared by: KIMBERLY V. CAINGCOY	Noted by: HARVIE P. PORTUGALIZA UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU			