



OP# 1883-
 1884
 11/5/21

PURCHASE REQUEST

Dept./Office: **OHACR**PR #: **GF-2021-09-00837**Date: **09-06-2021**Section/End-User: **Aniceta M. Lumacad**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **GASS-ACRO-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	pieces	1	11,000.00		11,000.00

Specification:

size of the product is W=46CM,L=62CM,H=133CM(1 inch=2.54CM),

37KG Pure steel product.

The steel thickness of the file cabinet is 0.7-1.2mm

4 Drawers steel vertical filing cabinet

TOTAL						11,000.00
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Purpose: Office Supplies for ACRO

Checked by:	 NORMAN O. VILLAS	Funds Available:	 ALICIA M. FLORES
	TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	 ANICETA M. LUMACAD	 ELSIE E. SALAMAT	 EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU