



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

SCAN HERE



PR-2024-0124-172699

## PURCHASE REQUEST

PPMP No. : 248-5-734-2024-0-0-1

Dept./Office: **DPSS**

PR No.: **GF-2024-01-00280**

Date: **01-24-2024**

Section/End-User: **Bethlehem A. Ponce**

Category: **Trainings**

Funding Source: **General Fund - MOOE**

Project Title/Code: **DLABS-EXT82**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Meals and Venue for the Training	lot	1	43,520.00		43,520.00

**Specification:**

Meals for two days (2 lunch, 1 dinner, 1 breakfast, <sup>PM</sup> AM and PM Snacks) and Venue for training

- Lunch for 36 pax @ Php200 (2 days) = Php14,400.00

Day 1 Menu: 1 fried chicken , 1 fish fillet sweet and sour, 1 rice, 1 fresh lumpia, 1 soft drink

Day 2 Menu: 1 chicken curry, 1 sweet and spicy pork ribs, 1 rice, 1 bam-e, 1 soft drink

- Snacks AM and PM for 36 pax @Php80.00 (2 days) = Php11, 520.00

Snacks AM day 1- Empanadita, buko juice

Snacks PM day 1- meatbread, coffee

Snacks AM day 2- ham and cheese with pineapple juice

Snacks PM day 2- banana cake, lemon juice

- Dinner for 36 pax @ Php200.00 (1 day)= Php7200.00

Menu: 1 chicken cordon blue, 1 seafood curry , 1 chopsuey, 1 buko pandan, 1 soft drink

- Breakfast for 36 pax @ Php150.00 (1 day)= Php 5400.00

Menu: egg sunny side up, chicken tocino, danggit, papaya and coffee

Meals Total: Php38,520

Venue: Php 2500 per day for two days= Php5000.00

Meals and venue Total: Php 43, 520.00

	<b>TOTAL</b>					<b>43,520.00</b>
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Purpose: For the training/workshop *June 10-11, 2024*

Checked by:

*[Signature]*  
**JULIOUS B. CERNA**

*6/24/24*  
TWG - Trainings

Funds Available:

*[Signature]*  
**ALICIA M. FLORES**

*2024*  
HEAD, BUDGET OFFICE

Requested Name: Designation:	Requested by: <i>B.A.</i> <b>BETHLEHEM A. PONCE</b>	Noted by: <i>B.A.</i> <b>BETHLEHEM A. PONCE</b>	Approved by: <i>D.L.S.T.</i> <b>DANIEL LESLIE S. TAN</b>
	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>OIC-PRESIDENT, VSU</b>