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PR-2024-0116-169904



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 48-4-1504-2024-0-0-8

Dept./Office: **ViCARP**

PR No.: TF-2024-01-00077

Date: 01-16-2024

Section/End-User: **Tiffany P. Baguio**Category: **Printing Services**Funding Source: **Trust Fund**Project Title/Code: **ViCARP 1.27- ViCARP Folder**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>ViCARP Folder</b>	pcs	400	20.00		8,000.00

**Specification:**

ViCARP Customized Folder with ViCARP Logo

Length-9.5 inches

Width- 14 inches

Height- 0.5 inches

	<b>TOTAL</b>					<b>8,000.00</b>
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Purpose: For ViCARP CMIs

Checked by:

  
**ULDERICO B. ALVIOLA**

TWG - Printing Services

Funds Available:

  
**NICK FREDDY R. BELLO**

HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Requested by:

  
**TIFANNY P. BAGUIO**

END USER

Noted by:

  
**DENNIS P. PEQUE**

UNIT HEAD, PROJECT LEADER

Approved by:

  
**DANIEL LESLIE S. TAN**

OIC-PRESIDENT, VSU