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PR-2022-1026-71871



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DBS**PR No.: **GF-2022-10-02188**Date: **10-26-2022**Section/End-User: **Joenabeth L. Igloria**Category: **Trainings**Duration: **2022-07-01**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-IP-2022-6**to
2025-06-30

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lunch Meal Buffet for Workshop (Closing)	person	40	230.00		9,200.00

Specification:

- Buffet/cater style lunch on the closing of the workshop
- Inclusions: rice, 2-3 side dishes, dessert and drinks
- With decorated tables and chairs

2	Lunch Meal Buffet for Workshop (Opening)	person	40	230.00		9,200.00
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Specification:

- Buffet/cater style lunch on the opening of the workshop
- Inclusions: rice, 2-3 side dishes, dessert and drinks
- With decorated tables and chairs

TOTAL						18,400.00
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Purpose: Freshwater Biomonitoring Workshop Lunch Buffet Opening and Closing (Nov. 3 & 7, 2022)

Checked by: JULIOUS B. CERNA TWG - Trainings		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: JOENABETH L. IGLORIA	Noted by: ANALYN M. MAZO	Approved by: EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			