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PR-2025-0815-291842



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

8.E.25

PURCHASE REQUEST

PPMP No. : **PPMP-2025-071825-1320**PR No.: **TF-2025-08-01055**Date: **08-15-2025**Dept./Office: **LDO**

Category: **Office Supplies
and General Merchandise
Products**

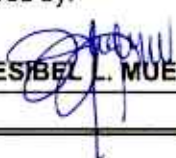
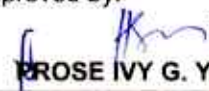
Section/End-User: **Jesibel L. Muertigue**Funding Source: **Trust Fund**Project Title/Code: **125th PCSA Raffle Prizes**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Oven Toaster	pcs	1	1,500.00		1,500.00
Specification: • 25L • 1400W • Dimension (470x345x330mm) • 220v • Heat Insulation • Anti-Scald • Double Heating Tube						
2	towels	pcs	10	150.00		1,500.00
Specification: • cotton • soft • 70cmx140cm • assorted colors						
3	umbrellas	pcs	10	100.00		1,000.00
Specification: • folding • water & UV Proof • assorted colors						
4	Tumblers	pcs	10	150.00		1,500.00
Specification: • plastic • BPA free materials • Assorted colors						
5	Foldable Camping Chair and Table Set	set	3	1,700.00		5,100.00
Specification:						

- Stable and sturdy, portable and durable
- 3-5 foldable chairs 50x50x80 with armrest
- 1 table 53cm
- Can be folded and easy to carry, whether at home or while traveling, can be folded to save space, easy to carry
- color black/blue/brown
- waterproof

6	Rice, 5 kg (bag)	bag	5	250.00		1,250.00
	TOTAL					11,850.00

Purpose: 125th PCSA Raffle Prize

Checked by:		Funds Available:	
 VIVIAN V. BALBARINO		NICK FREDDY R. BELLO	
TWG - Office Supplies and General Merchandise Products		HEAD, ACCOUNTING OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
	 JESIBEL L. MUERTIGUE	 JENNIFER E. ANDO	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU