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PR-2023-0417-111733



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 16-4-913-2023-1-0-1

PR No.: TF-2023-04-00675

Date: 04-17-2023

Dept./Office: DPM

Category: IT Supplies and Equipment

Section/End-User: Justine Bennette H. Millado

Funding Source: Trust Fund

Project Title/Code: 20201050-1-114

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Hard Drive (2 TB)	pcs	1	3,000.00		3,000.00
	<b>TOTAL</b>					<b>3,000.00</b>

Purpose: to be used as storage for APW Project files

Checked by:

  
**DIONESIO I. ESTUPA**

Funds Available:

  
**NICK FREDDY R. BELLO**  
 HEAD, ACCOUNTING OFFICE

TWG - IT Supplies and Equipment

Signature:

Printed Name:

Designation:

Requested by:

**JUSTINE BENNETTE H. MILLADO**

END USER

Noted by:

**JUSTINE BENNETTE H. MILLADO**

UNIT HEAD, PROJECT LEADER

Approved by:

**EDGARDO E. TULIN**

PRESIDENT, VSU