

TO: DFS



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-081224-0347** PR No.: **TF-2024-09-01721** Date: **09-23-2024**
Dept./Office: **DFS** Category: **IT Supplies and Equipment** Duration: **2024-03-08 to 2027-03-08**
Section/End-User: **Jayson B. Espregante** Project Title/Code: **CITIZEN-SDSS 20201050-10.86.5 2024**
Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson, genuine (C) T664, 70 ml	pieces	2	350.00		700.00
2	Ink, Epson, genuine (M) T664, 70 ml	pieces	2	350.00		700.00
3	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	2	350.00		700.00
4	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	2	350.00		700.00
TOTAL						2,800.00

Purpose: for the implementation of the CITIZEN SDSS project.

Checked by: NORMAN O. VILLAS		Funds Available: NICK FREDDY R. BELLO <i>CP</i>	
TWG - IT Supplies and Equipment		(OIC) HEAD, ACCOUNTING OFFICE	
Signature:	Prepared by: JAYSON B. ESPREGANTE	Noted by: RENEZITA S. COME	Approved by: PROSE IVY G. YEPES
Printed Name:			
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU