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PR-2025-0721-286101

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-070325-1284**

PR No.: **TF-2025-07-00877**

Date: **07-21-2025**

Dept./Office: **FAFS**

Category: **Communication/Courier Services**

Duration: **2025-07-01 to 2026-07-01**

Section/End-User: **Joyce Lorraine G. Dagpin**

Funding Source: **Trust Fund**

Project Title/Code: **101T20201050-10.6.7**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**Postage and Delivery**	lot	10	1,000.00	VICTOR B. ASIO	10,000.00
	Specification: LBC and travel fees, among other applicable fees					
2	**Cable/internet connectivity**	set	5	2,083.00		10,415.00
	Specification: Postpaid internet connection and landline set if the latter is applicable too.					
	TOTAL					**20,415.00**

Purpose: Postage and Courier

Checked by:	Funds Available:
MARIA ROBERTA S. MIRAFLOR	**NICK FREDDY R. BELLO**
TWG - Communication/Courier Services	HEAD, ACCOUNTING OFFICE

	Prepared by:	Noted by:	Approved by:
Signature:			
Printed Name:	**JOYCE LORRAINE G. DAGPIN**	**VICTOR B. ASIO**	**PROSE IVY G. YEPES**
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU