



## PURCHASE REQUEST

Dept./Office: **ODPIDM**PR #: **GF-2021-12-01636**Date: **12-13-2021**Section/End-User: **Adriel Efraim V. Cunanan**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **ODPIPDM - 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Laminator Machine, A3</b>	unit	1	5,000.00		5,000.00
<b>Specification:</b> ?Heavy Duty, for A3 & A4 size, infrared heating system and adjustable temperature control with overheating protection						
<b>TOTAL</b>						<b>5,000.00</b>
Purpose: supplies						
Checked by: <div style="text-align: center;">   <b>NORMAN O. VILLAS</b>              TWG - Office Equipment           </div>				Funds Available: <div style="text-align: center;">   <b>ALICIA M. FLORES</b>              HEAD, BUDGET OFFICE           </div>		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	<b>ADRIEL EFRAIM V. CUNANAN</b>		<b>MARCELO T. ABRERA JR.</b>		<b>EDGARDO E. TULIN</b>	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	