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PR-2024-1024-231948



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-101724-0789**PR No.: **GF-2024-10-03068**Date: **11-12-2024**Dept./Office: **PPO**Category: **Office Furniture
& Fixture**Section/End-User: **April Rose . Posas**Funding Source: **General Fund - MOOE**Project Title/Code: **ILEU OFFICE SUPPLIES-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest & footrest (Ergonomics)	unit	1	5,000.00		5,000.00

Specification:

Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest footrest

- STABLE & BREATHABLE
- OMAX high backrest mesh office chair has an integrated contoured backframe with built-in neck support.
- ERGONOMIC DESIGN
- The seat height adjust ranges from 16" to 19.5". Built-in lumbar cushion support your lower back and enhances the natural curve of your spine.
- SOLID & DURABLE
- Offers nylon five-star heavy-duty base and smooth-rolling silenced casters covered with soft PU
- OVERALL DIMENSIONS
- Chair size: 23.6" x 23.6" x 43.7"-47.6" (L x W x H)
- Seat height adjust: 16"-20"
- Seat area: 18.5" x 20.5"
- Backrest area: 15 x 27.5"
- Assembly required

	TOTAL					5,000.00
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Purpose: **FOR ILEU HEAD OFFICE USE**



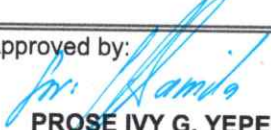
Checked by:

VIVIAN V. BALBARINOTWG - Office Furniture & Fixture *g. mhhg*

Funds Available:

ALICIA M. FLORES *10/12/25*

HEAD, BUDGET OFFICE

Signature: Printed Name: Designation:	Prepared by: 	Noted by: 	Approved by: 
	APRIL ROSE POSAS ADPC, ILEM	CLINT C. SARVIDA UNIT HEAD, PROJECT LEADER	PROSE IVY G. YEPES PRESIDENT, VSU