



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0529**PR No.: **GF-2024-10-01817**Date: **10-03-2024**Dept./Office: **OVPREI**Category: **Food & Food  
Ingredients**Section/End-User: **Rex D. Besavilla**Funding Source: **General Fund - MOOE**Project Title/Code: **RPO.A.III.C-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Lunch (Buffet Style) Menu#1</b>	person	2140	200.00	IVY C. EMNACE	428,000.00

**Specification:**

With free venue for dining (tables and chairs)

Buffet Style

Menu:

- Rice
- Chicken Adobo
- Chopsuey
- Steamed Fish
- Pasta
- Melon juice

2	<b>Snacks AM (80.00)</b>	packs	1640	80.00		131,200.00
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**Specification:**

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks

- Juice (Tetra Pack/Canned)

3	Snacks PM (80.00)	packs	1640	80.00	131,200.00
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**Specification:**

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks
- Juice (Tetra Pack/Canned)

**TOTAL**

**690,400.00**

Purpose: for in-house review and training workshops

Checked by:

**ALEXANDER L. CABRAL**

TWG - Food & Food Ingredients

Funds Available:

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

2025 428K Training  
9K 262K Food Supplies

Signature:

Printed Name:

Designation:

Prepared by:

**REX D. BESAVILLA**

Noted by:

**IVY G. ENNACE**

UNIT HEAD, PROJECT LEADER

Approved by:

**PROSE IVY G. YEPES**

PRESIDENT, VSU