



Republic of the Philippines **VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No.: PPMP-2024-071924-0285

Dept./Office: DPM

Signature:

Printed Name:

Designation:

PR No.: TF-2024-07-01429

Date: 07-25-2024

Approved by

PROSE IVY G. YEPES

PRESIDENT, VSU7

Section/End-User: Justine Bennette H. Millado

Prepared by:

JUSTINE BENNETTE H. MILLADO

Category: Office Equipment

JUSTINE BENNETTE H. MILLADO

UNIT HEAD PROJECT LEADER

Funding Source: Trust Fund

Project Title/Code: 20201050-1.117/ Fire extinguisher

| # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost | |
|------------------------|---|------------|--------------|-----------|--|------------|--|
| 1 | Fire Extinguisher (4.5kg or 10lbs) new | tank | 2 | 3,000.00 | | 6,000.00 | |
| | TOTAL | | | | | 6,000.00 | |
| Pur | pose: to extinguish or control small fire | s, often i | n emergencie | es. | | | |
| Checked by: | | | | | Funds Available: NICK FREDDY R. BELLO | | |
| TWG - Office Equipment | | | | (OIC) I | (OIC) HEAD, ACCOUNTING OFFICE | | |

Noted by: