



GF-2020-10-00727



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PPMP #: 3-5-1085-2021-9-0-1

CPA 1994
11/3/20

PURCHASE REQUEST

Dept./Office: **DA**PR #: **GF-2020-10-00727 /1482**Date: **10-27-2020**Section/End-User: **Roderick M. Unajan**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **General Fund (A.iii.a)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00		2,890.00
2	Paper, Bond, Long, S-24, 80 gsm	reams	6	328.00		1,968.00
TOTAL						4,858.00

Purpose: office supply

Checked by: NELLO D. GORNE TWG - Office Supplies		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE 10/11/20	
Signature: Printed Name: Designation:	Requested by: RODERICK M. UNAJOAN END USER	Noted by: ULYSSES A. CAGASAN UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULINA PRESIDENT, VSU