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PR-2024-0520-197954



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-050824-0099**Dept./Office: **VIHS**PR No.: **GF-2024-05-01159**Date: **05-20-2024**Section/End-User: **Charita D. Barbosa**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **Higher Education**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	3	600.00		1,800.00
2	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	5	115.00	SHALOM GRACE S. VEGA	575.00
3	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	5	125.00	SHALOM GRACE S. VEGA	625.00
4	Folder, Morocco, Long, w/ plastic binder, Brown	pieces	100	18.00	SHALOM GRACE S. VEGA	1,800.00
5	Sign Here Sticky Notes	pack	30	59.00	SHALOM GRACE S. VEGA	1,770.00
TOTAL						6,570.00

Purpose: Use to admin

Checked by: SHALOM GRACE S. VEGA TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: CHARITA D. BARBOSA	Noted by: SHALOM GRACE S. VEGA UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU