



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **ATR**

PR No.: **GF-2022-09-01280**

Date: **09-01-2022**

Section/End-User: **Kimberly V. Caingcoy**

Category: **Printing Services**

Funding Source: **General Fund - MOOE**

Project Title/Code: **OVPREI-ATR-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Printing of Annals of Tropical Research Vol 45 No. 1 (January-June 2023)	pcs	50	850.00	KIMBERLY V. CAINGCOY	42,500.00

### Specification:

Annals of Tropical Research Volume 45 No. 1 (January-June 2023)

6.5 x 9.5 portrait

150 inside pages (80gsm), 30 pages for color sep

Inside page material: C2S80

2 cover pages, laminated matte non-glossy (300gsm), for color sep

Cover page material: C2S300

-Durable binding to prevent pages from detaching easily

-Even and smooth binding to ensure that no part between gutters will bulge or sag

-Adequate space from the bound edge to the gutter

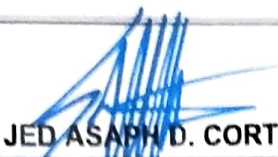




-Printing press bidder must be:

1. Based in and with office and printing facilities within 130km from VSU for ease & efficiency in the supervision of work & making necessary corrections & improvements in printing
2. Able to print one copy of the ATR journal within five working days after corrections and final proof approval by the editor-in-chief
3. Able to deliver to ATR Office the rest of the copies of the journal within a month after corrections and final proof approval by the editor-in-chief

**TOTAL**

**42,500**

Purpose: ATR Publication

Requested by:  <b>JED ASAPH D. CORTES</b> TWG - Printing Services		Funds Available:  <b>ALICIA M. FLORES</b> <i>11/18/2021</i> HEAD, BUDGET OFFICE	
Signature:	Requested by:  <b>KIMBERLY V. CAINGCOY</b>	Noted by:  <b>VICTOR B. ASIO</b>	Approved by:  <b>EDGARDO E. TULIN</b>
Printed Name:	<b>KIMBERLY V. CAINGCOY</b>	<b>VICTOR B. ASIO</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU <i>9/14/21</i>



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Date: **09-01-2022**

Section/End-User: **Kimberly V. Caingcoy**

Category: **Printing Services**

Funding Source: **General Fund - MOOE**

Project Title/Code: **OVPREI-ATR-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Printing of Annals of Tropical Research Vol 45 No. 2 (July-December 2023)	pcs	50	850.00	KIMBERLY V. CAINGCOY	42,500.00

**Specification:**

Annals of Tropical Research Volume 45 No. 2 (July-December 2023)

6.5 x 9.5 portrait

162 inside pages (80gsm), 38 pages for color sep

Inside page material: C2S80

2 cover pages, laminated matte non-glossy (300gsm), for color sep

Cover page material: C2S300

-Durable binding for prevent pages from detaching easily

-Even and smooth binding to ensure that no part between gutters will bulge or sag

-Adequate space from the bound edge to the gutter






-Printing press bidder must be:

1. Based in and with office and printing facilities within 130km from VSU for ease & efficiency in supervision of work & making **necessary** corrections & improvement in printing
2. Able to **print one** copy of the ATR journal within five working days after corrections and final proof approval by the editor-in-chief
3. Able to **deliver** to ATR Office the rest of the copies of the journal within a month after corrections and final proof approval by the editor-in-chief

**TOTAL**

**42,500.00**

Purpose: ATR Publication

Checked by:  <b>JED ASAPH D. CORTES</b> JWG - Printing Services		Funds Available:  <b>ALICIA M. FLORES</b> <i>MR 903</i> HEAD, BUDGET OFFICE	
Signature:	Requested by:  <b>KIMBERLY V. CAINGCOY</b>	Noted by:  <b>VICTOR B. ASIO</b>	Approved by:  <b>EDGARDO E. TULIN</b> <i>9/19/17</i>
Printed Name:	<b>KIMBERLY V. CAINGCOY</b>	<b>VICTOR B. ASIO</b>	<b>EDGARDO E. TULIN</b>
Designation:	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>