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PR-2024-0307-184027



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 43-4-290-2024-2-0-0

Dept./Office: DSS

Section/End-User: Suzette B. Lina

Funding Source: Trust Fund

PR No.: TF-2024-03-00823

Category:
**Communication/Courier
Services**

Project Title/Code: 20201050-1.113

Date: 03-07-2024

Duration: 2024-02-16
to
2025-02-15

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|--|------|-----|-----------|-----------------|------------|
| 1 | E-Load Card Prepaid 500 (Sun, Smart, Globe, Tnt, and TM) | pcs | 3 | 550.00 | SUZETTE B. LINA | 1,650.00 |

Specification:**Specifications of Load Prepaid Card**

For project communication purposes:

Smart load prepaid card 500

Globe load prepaid card 500

TM load prepaid card 500

| | | | | | | |
|--|--------------|--|--|--|--|-----------------|
| | TOTAL | | | | | 1,650.00 |
|--|--------------|--|--|--|--|-----------------|

Purpose: Project purposes

| | | | |
|---|---|---|--|
| Checked by: MARIA ROBERTA S. MIRAFLORES | | Funds Available: NICK FREDDY R. BELLO | |
| TWG - Communication/Courier Services | | HEAD, ACCOUNTING OFFICE | |
| Signature: | Prepared by: SUZETTE B. LINA 03/07/2024 | Noted by: SUZETTE B. LINA 03/07/2024 | Approved by: DANIEL LESLIE S. TAN 03/07/2024 |
| Printed Name: | | | |
| Designation: | | UNIT HEAD, PROJECT LEADER | PRESIDENT, VSU |