



## PURCHASE REQUEST

Dept./Office: **DAEEx**PR #: **TF-2021-10-01389**Date: **10-21-2021**Section/End-User: **Milagros C. Bales**Category: **Office Supplies**Funding Source: **Trust Fund**Project Title/Code: **DAEEx-YRRP - 20201050-60.2**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Book, A4 size, 80 gsm, Double A	reams	40	234.00		9,360.00
<b>Specification:</b> A4 SIZE DOUBLE A						
<b>TOTAL</b>						<b>9,360.00</b>
Purpose: for office use						
Checked by: <div style="text-align: center;">   <b>DOREEN B. ALBA</b>              TWG - Office Supplies           </div>				Funds Available: <div style="text-align: center;">   <b>NICK FREDDY R. BELLO</b>              (OIC) HEAD, ACCOUNTING OFFICE           </div>		
Signature: Printed Name: Designation:	Requested by:		Noted by:		Approved by:	
	 <b>MILAGROS C. BALES</b> END USER		 <b>MILAGROS C. BALES</b> UNIT HEAD, PROJECT LEADER		 <b>EDGARDO E. TULIN</b> PRESIDENT, VSU	