GF-2020-10-00748

PPMP #: *105-5-606-2021-9-0-0*

OP# 11

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DYDC**

PR #: **GF-2020-10-00748** /1462

Date: **10-28-2020**

Section/End-User: **Eddie M. Israel**

Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **DYDC**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	pcs	12	192.00		2,304.00
2	Alcohol, Isopropyl, 70% solution, 500mL	btls	12	140.00		1,680.00
3	Bathroom Deodorizer, with holder, at least 100g, any scent	pcs	12	60.00		720.00
4	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	24	115.00		2,760.00
5	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	24	125.00		3,000.00
6	Disinfectant Spray, 170g	can	12	280.00		3,360.00
7	Flashlight, rechargeable, LED, 220-240V 50/60Hz, duration time: 10 hrs (low torch), 2.5 hrs (high torch)	pcs	2	160.00		320.00
8	Glue, Multi-Purpose, White, at least 454g (473mL)	btls	3	495.00		1,485.00
9	Mop Handle, plastic	pieces	6	120.00		720.00
10	Pen, Sign, .5mm, Gel-type, Blue	piece	27	35.00		945.00
11	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	8	105.00		840.00
12	Soap, Dishwashing, Liquid, 250mL	btls	8	150.00		1,200.00
13	Soap, Toilet, regular size	pieces	8	35.00		280.00
14	Tape, Double Sided, 1" x 10m	rolls	8	35.00		280.00
15	Tape, Double Sided, 2" x 10m	rolls	2	70.00		140.00
16	Tape, Duct, 2" x 25m, Black/Grey	rolls	2	180.00		360.00
	TOTAL					**20,394.00**

Purpose: for office supplies

Checked by:	Funds Available:
DOREEN B. ALBA	MYRNA S. PANCITO
TWG - Office Supplies	HEAD, BUDGET OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	EDDIE M. ISRAEL	CHRISTINA A. GABRILLO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU