

Republic of the Philippines **VISAYAS STATE UNIVERSITY** Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: GF-2022-08-01220

Date: 08-31-20

Section/End-User: Marlon V. Dampios

Category: Office Supplies

Project Title/Code: OFFICE OF THE COORDINATOR

OF CWTS SUPPLIES

Dept./Office: NSTP/CWTS

Funding Source: General Fund - MOOE

item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Co
	Folder, Pressboard, US, Green, Long	pcs	50	30.00		1,500
	Frame, for certificates, A4 size	pcs	10	380.00		3,800
Specification: Hard border, with color black or brown color. Glass type.						

Glue White All numbers 4				
Glue, White, All-purpose, 1 gallon	gallons	1	510.00	510
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	pcs	5		310
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	pcs	5	100.00	500
Paper Cutter Knife, 6" steel blade, plastic handle, good quality	pcs	5	150.00	750
Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00	2,890
	Datafiler, horizontal, made of chipboards, closed ends, Legal (Double) Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single) Paper Cutter Knife, 6" steel blade, plastic handle, good quality	Datafiler, horizontal, made of chipboards, closed ends, Legal (Double) Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single) Paper Cutter Knife, 6" steel blade, plastic handle, good quality Paper, Bond, A4, S-24, 80 gsm pcs	Datafiler, horizontal, made of chipboards, closed ends, Legal (Double) Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single) Paper Cutter Knife, 6" steel blade, plastic handle, good quality Paper, Bond, A4, S-24, 80 gsm pcs 5 7 7 8 7 8 8 8 8 8 8 8 8 8	Datafiler, horizontal, made of chipboards, closed ends, Legal (Double) Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single) Paper Cutter Knife, 6" steel blade, plastic handle, good quality Paper, Bond, A4, S-24, 80 gsm pcs 5 195.00 100.00 289.00

bright white, high premium quality

8	Paper, Bond, Long, S-24, 80 gsm	reams	10	328.00	3,280.
	Specification:				3,200.

bright white, high premium quality

9	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	pack	5	250.00		1,250.	
10	Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	packs	105	38.00		3,990.0	
11	Pen, Sign, .5mm, Gel-type, Blue	piece	20	35.00		700 (
12	Wireless Microphone	set	<u> </u>	5,500.00		700.0 5,500.0	
	Specification:						

Specification:

• Carrier Frequency: UHF 613 - 870MHz

Frequency Steadying: -0.002-

Modulating Mode: FM

Audio Dynamic Range: Over 70 dB

Audio Frequency Responses: 100Hz - 15KHz

Audio Output Level: 0 - 280mV

S/N Ratio: Over 70bdB

• T.H.D: -0.5-

Sensitivity: 3uVFor30dBS/N

	TOTAL			
Purpose: Off	ice use		25,64	45
Checked by:				
Signature:	DOREEN B. ALBA TWG - Office Supplies Requested by:	Noted by:	ALICIA M. FLORES OF CAUS HEAD, BUDGET OFFICE ST	
Printed Name: Designation:	MARLON V DAMPIOS END USER	JOY A	Approved by: A. BELLEN PROJECT LEADER Approved by: EDGARDO E. TULIN PRESIDENT, VSU 9	