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PR-2024-1002-226978



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0536**PR No.: **STF-2024-10-01823**Date: **10-02-2024**Dept./Office: **DStat**

Category: **Office**  
**Equipment and Appliances**

Section/End-User: **Molley Venice . Nuñez**Project Title/Code: **DStat-LabShare-2025**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	heavy duty foldable table	pcs	14	3,000.00		42,000.00

**Specification:**

- **Size:** 6 ft (180 x 70 x 74 cm)
- **Table Top Material:** High-density polyethylene (HDPE)
  - **Features:**
    - Stain resistant
    - UV protected
    - Easy to clean
- **Frame Material:** Coated steel
  - **Features:**
    - Rust resistant
    - Powerful and durable
- **Design:**
  - **Foldable:** Folds in half for easy storage
  - **Weight:** Lightweight for easy handling

	<b>TOTAL</b>					<b>42,000.00</b>
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Purpose: For office use

Checked by:		Funds Available:	
<b>NORMAN O. VILLAS</b>		<b>ALICIA M. FLORES</b>	
TWG - Office Equipment and Appliances		HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	<b>MOLLEY VENICE . NUÑEZ</b>	<b>PAULO G. BATIDOR</b>	<b>PROSEMY G. YEPES</b>
Designation:		<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>