



GF-2/ 20-10-00073

PPMP #: 107-5-834-2021-8-0-5



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **RERC**PR #: **GF-2020-10-00073 /1314**Date: **10-14-2020**Section/End-User: **SUSANA B. MIÑOZA**Category: **Fuel & Lubricants**Funding Source: **General Fund - MOOE**Project Title/Code: **CC17.RE.02.1718**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Engine Oil (SAE 20-40)	liters	2	300.00		600.00
Specification: Synthetic oil						
2	Gasoline, Premium	liter	100	55.00		5,500.00
TOTAL						6,100.00

Purpose: For Office and RDE project use including cleaning and maintenance of Office building and its surroundings

Checked by: MARLON G. BURLAS TWG - Fuel & Lubricants		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: SUSANA B. MIÑOZA	Noted by: ROBERTO C. CUARTE	Approved by: EDGARDO E. TULIN
Printed Name:	SUSANA B. MIÑOZA	ROBERTO C. CUARTE	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU