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PR-2022-1129-78745



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 175-5-2395-2022-10-0-7

PR No.: GF-2022-11-02401

Date: 11-29-2022

Dept./Office: OHLDHRA

Category: Food & Food  
 Ingredients

Section/End-User: Arianne J. Caintic

Funding Source: General Fund - MOOE

Project Title/Code: OHLDHRA DECEMBER - 2022

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks AM (50.00)	set	100	50.00		5,000.00
Specification: <ul style="list-style-type: none"> <li>• with drinks</li> <li>• Should be packed individually</li> </ul> <p>DEC. 5, 2022 AM - 50 pax            DEC. 6, 2022 AM - 50 pax</p>						
2	Snacks PM (50.00) DEC. 5, 2022 (PM)	packs	50	50.00		2,500.00
<b>TOTAL</b>						<b>7,500.00</b>

Purpose: Re-orientation on the Documentary Requirements for Financial and Administrative Transactions (December 5, 2022 - MOI)

Checked by:  <b>JULIUS B. CERNA</b> TWG - Food & Food Ingredients		Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE	
Signature:  Printed Name: <b>ARIANNE J. CAINTIC</b> Designation: END USER	Requested by:  <b>ARIANNE J. CAINTIC</b> END USER	Noted by:  <b>HONEY SOFIA V. COLIS</b> oic 11/29/22 UNIT HEAD, PROJECT LEADER	Approved by:  <b>EDGARDO E. TULIN</b> PRESIDENT, VSU 11/29/22