GF-2020-10-00282

BPR# 1043
10/15/20

PPMP #: 6-5-534-2021-8-0-0

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DCST**

Section/End-User: **Rafael B. Vergara**

Funding Source: **General Fund - MOOE**

PR #: **GF-2020-10-00282** /0991

Category: **IT Supplies and Equipment**

Project Title/Code: **dcst-2021**

Date: **10-14-2020**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**Ink, Epson, genuine (C) T664, 70 ml**	pieces	4	350.00		1,400.00
2	**Ink, Epson, genuine (M) T664, 70 ml**	pieces	2	350.00		700.00
3	**Ink, Epson, genuine, (BK) T664, 70 ml**	pieces	3	350.00		1,050.00
4	**Ink, Epson, genuine, (Y) T664, 70 ml**	pieces	4	350.00		1,400.00
5	**RISO Ink**	box	2	2,300.00		4,600.00
	Specification: RISO Ink KZ type					
6	**RISO Master Roll**	box	2	1,320.00		2,640.00
	Specification: RISO Master Roll KZ B4					
	TOTAL					**11,790.00**

Purpose: Needed as supplies for the department.

Checked by:	Funds Available:
MICHAEL ANTHONY JAY B. REGIS	**MYRNA S. PANCITO**
TWG - IT Supplies and Equipment	HEAD, BUDGET OFFICE 10/10/15

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**RAFAEL B. VERGARA**	**WINSTON M. TABADA**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU