



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092924-0715**

PR No.: **STF-2024-10-02663**

Date: **10-09-2024**

Dept./Office: **CN**

Category: **Office Furniture
& Fixture**

Section/End-User: **Guada Fe D. Amihan**

Funding Source: **Special Trust Fund**

Project Title/Code: **CoN Procurement 2025 25%
Enhancement of the office reception capability**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Folding table, plastic top, steel tube legs, white	pcs	3	1,800.00		5,400.00

Specification:

Folding table, plastic top, steel tube legs, white, 180x70x74cm

2	Kitchen cabinet	pc	1	5,000.00		5,000.00
---	-----------------	----	---	----------	--	----------

Specification:

Product Name: Aluminum Alloy Cabinet – 3-layer Kitchen Dish Cabinet Organizer (Dust-proof and Moisture-proof)

Material:

- Aluminum alloy tube support
- Tempered glass cabinet doors
- Breathable aluminum composite panel

Advantages:

- Dustproof and durable
- Rust and corrosion resistant
- Waterproof and moisture-proof

Type: Kitchen / Living Room Furniture Storage

Dimensions:

- 644080 cm
- 6443130 cm

Safety Features:

- Prevents head banging
- Exquisite sealing with advanced edge sealing machine, ensuring tight and flat edges that are not easy to fall off

Handle:

- Strong and durable
- Rust and oil resistant

- Made from selected aluminum alloy

Applicable Places:

- Kitchen storage
- Bathroom storage
- Living room storage
- Dining room storage
- Balcony storage

Material Advantages:

1. High-quality aluminum alloy frame, rust and corrosion resistant
2. Tempered glass cabinet door, high-temperature resistant and waterproof
3. Breathable aluminum composite panel, waterproof and dustproof

Features:

- Easy to clean
- Waterproof and moisture-proof
- Strong and durable
- Removable design for versatility

[illegible]

Purpose: CoN Procurement 2025 25% Enhancement of the office reception capability

Checked by:

PAULINE S. CAHNTIC

Funds Available;

ALICIA M. FLORES

HEAD, BUDGET OFFICE

<p> TWG - Office Furniture & Fixture prepared by: </p>	<p> N </p>
---	------------

Noted by:

Approved by:

Signature:

Prepared by:

10

2

Printed Name:

GUADA FE D. AMIHAN

CHRISTIAN WIE P. BALDONADO

PROSE MY G. YEPES

Designation:

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU