



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 20-1-2108-2023-0-0-2

PR No.: STF-2023-01-00113

Date: 01-31-2023

Dept./Office: IHK

Category: IT Supplies and  
Equipment

Section/End-User: Bethlehem B. Catorce

Funding Source: Special Trust Fund

Project Title/Code: IHK Athletic Fee

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	All-in-One Ink Tank Printer Wi-Fi Duplex with ADF	unit	2	21,000.00		42,000.00

**Specification:**

- ?Compact integrated tank design
- ?Print speeds up to 15ipm for black and 8.0ipm for colour
- ?Auto-duplex printing Fax and ADF capability / Ethernet &
- ?Wi-Fi Direct
- ?Borderless Printing up to A4 size
- ?Spill-free ink refilling
- ?Control Panel: 2.4 " Colour LCD Touch Panel

	<b>TOTAL</b>					<b>42,000.00</b>
--	--------------	--	--	--	--	------------------

Purpose: For IHK use

Checked by:	Funds Available:		
<b>MICHAEL ANTHONY JAY B. REGIS</b>	<b>ALICIA M. FLORES</b>		
TWG - IT Supplies and Equipment	HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>BETHLEHEM B. CATORCE</b>	<b>CHARIS B. LIMBO</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU