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PR-2025-0307-259700



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-010825-0820**Dept./Office: **PRCRTC**PR No.: **TF-2025-03-00305**Date: **03-07-2025**Section/End-User: **Marlon M. Tambis**Category: **Trainings**Duration: **2024-07-01**Funding Source: **Trust Fund**Project Title/Code: **20201050-1.118**
to
2026-06-30

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Training Kit	person	15	1,080.00		16,200.00

Specification:

Should include:

1. Tote Bag

- Color: Off white
- Size: 13.5 x 16 inches
- Style: FLAT without zipper
- Material: Canvas Textile
- Texture: Thick quality
- Design: Personalized

2. ID Sling with Jacket

- Sling Texture: Thick quality
- Sling Design: Design: Personalized
- Sling Size: ¾ inch
- Jacket: Thick Quality

3. Notebooks/Writing Pad

- High Quality
- Black Cover
- Design: Personalized

4. Ballpen

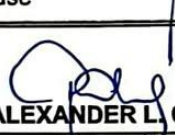




- Blue
- Design: Personalized

5. Alcohol/Hand Sanitizer

6. Facemask

7. Tshirt

- Material: Cotton
- Design: Personalized

		TOTAL				16,200.00	
Purpose: For project use							
Checked by:				Funds Available:			
 ALEXANDER L. CABRAL				 NICK FREDDY R. BELLO			
TWG - Trainings				HEAD, ACCOUNTING OFFICE			
Signature:	Prepared by:		Noted by:		Approved by:		
	 MARLON M. TAMBIS		 MARLON M. TAMBIS		 PROSE IVY G. YEPES		
Printed Name:							
Designation:			UNIT HEAD, PROJECT LEADER ✓		PRESIDENT, VSU ✓		