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PR-2022-0127-8975



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **GF-2022-01-00072**Date: **03-08-2022**Dept./Office: **DepStat**
 Category: **Office Furniture
& Fixture**
Section/End-User: **Monna E. Bengalan**Funding Source: **General Fund - MOOE**Project Title/Code: **DepStat-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Clerical Chair without Armrest	pieces	5	2,550.00	MAY ANN E. PALEN	12,750.00
Specification: Clerical Chair without Armrest Materials: Fabric back and seat rest, Chrome star base Dimension: 38w x 40d x 77-85h cm Accessories: Gas lift for height adjustment, Caster wheels Color: Gray						
2	Sofa, 2 Seater, Fabric, Black, 1335mm W x 800mm D x 860mm H, at least Pillows included	set	1	14,900.00	MAY ANN E. PALEN	14,900.00
Specification: Sofa, 2 Seater, Fabric, Black, 1335mm W x 800mm D x 860mm H, at least Pillows included						
TOTAL						27,650.00
Purpose: For office use						
Checked by: LEO A. MAMOLO TWG - Office Furniture & Fixture				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	MONNA E. BENGALAN		MAY ANN E. PALEN		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	