

SCAN HERE



PR-2022-0826-58166



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

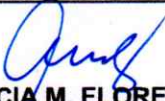




PURCHASE REQUEST

Dept./Office: **PRCRTC**PR No.: **TF-2022-08-01182**Date: **08-26-2022**Section/End-User: **Marlon M. Tambis**Category: **Office Supplies**Duration: **2022-03-01**Funding Source: **Trust Fund**Project Title/Code: **20201050-1.110**to
2023-02-28

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	1	125.00		125.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Gel Ink Sign Pen 0.5, blue	pcs	10	25.00		250.00
3	Glue, Multi-Purpose, White, at least 130g (118mL)	btls	1	78.00		78.00
4	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	pcs	1	195.00		195.00
5	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	pcs	1	100.00		100.00
6	Paper, Bond, A4, S-24, 80 gsm	reams	2	289.00		578.00
Specification: bright white, high premium quality						
7	Paper, Bond, Long, S-24, 80 gsm	reams	2	328.00		656.00
Specification: bright white, high premium quality						
8	Paper, Bond, Short, S-24, 80 gsm	reams	1	277.00		277.00
Specification: bright white, high premium quality						
9	Staple Wire, #35	boxes	5	30.00		150.00

10	Stapler, HD No.35	pc	2	350.00		700.00
11	Sticky Note, 3 x 3, Yellow	pads	1	84.00		84.00
12	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	1	204.00		204.00
TOTAL						3,397.00

Purpose: For office use

Checked by:  ALICIA M. FLORES		Funds Available:  NICK FREDDY R. BELLO	
TWG - Office Supplies		HEAD, ACCOUNTING OFFICE	
Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	MARLON M. TAMBIS	MARLON M. TAMBIS	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU