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PR-2025-0723-286571



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-070925-1293**PR No.: **GF-2025-07-00890**Date: **07-23-2025**Dept./Office: **UHS**Category: **Office
Equipment and Appliances**Duration: **2025-07-09
to**Section/End-User: **Clara P. Mercado**Project Title/Code: **UHS - REFILL
FIRE EXTINGUISHER****2025-07-31**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Fire Extinguisher, Refill (3.5kg or 7.7lbs)	tank	14	1,000.00		14,000.00
TOTAL						14,000.00

Purpose: To refill the existing fire extinguisher at Infirmary

Checked by:

NORMAN O. VILLAS

Funds Available:

ALICIA M. FLORES 100-25

TWG - Office Equipment and Appliances

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Prepared by:

CLARA P. MERCADO

Noted by:

ELWIN JAY V. YU

Approved by:

PROSE IVY G. YEPES 8/08/25

Designation:

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU